

MEETING MINUTES



MEETING **Heritage Guelph**

DATE July 13, 2015

LOCATION City Hall Meeting Room C
TIME 12:00 PM

PRESENT Mary Tivy (Acting Chair), Tony Berto, D’Arcy McGee, Michael Crawley, Bob Foster, Lynn Allingham, Charles Nixon, Stephen Robinson (Senior Heritage Planner), Michelle Mercier (Recording Secretary)

REGRETS Daphne Wainman-Wood (Chair), Uli Walle, Bill Green, Christopher Campbell,

DELEGATIONS 202/204 Glasgow St N - Delegations – David Brix (Terraview Homes), Brenda Purdy (owner)

DISCUSSION ITEMS

ITEM #	DESCRIPTION
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1	<p><u>Welcome and Opening Remarks</u></p> <p>Mary Tivy welcomed everyone to the meeting.</p>
2	<p><u>Approval of Agenda</u></p> <p>Moved by Tony Berto and seconded by D’Arcy McGee,</p> <p>“THAT the Agenda for the July 13th, 2015 meeting of Heritage Guelph be approved.”</p> <p>CARRIED</p>
3	<p><u>Declaration of Pecuniary Interest</u></p> <p>none</p>
4	<p>Approval of Meeting Minutes from June 8, 2015</p> <p>Moved by Tony Berto and seconded by Michael Crawley,</p> <p>“THAT the Minutes from the meeting of June 8, 2015 be approved.”</p> <p>CARRIED</p>

<p>5</p>	<p>Matters arising from the Minutes</p> <p>Item 5.1 5 Arthur Street South (Listed property)</p> <p>Stephen Robinson advised that he has been working with the proponent (Fusion Homes) to refine the Cultural Heritage Conservation Plan - Stage 1, based on comments from staff and Heritage Guelph. Stephen is now satisfied that the heritage conditions for Fusion’s site plan application (Phase 1). Stephen added that they are still working on some minor final revisions and when the CHCP – Stage 1 has been finished, he will circulate the document to Heritage Guelph.</p> <p>Item 6.2 264 Woolwich Street (designated property)</p> <p>Stephen Robinson provided an update on the Property Standards Committee decision for 264 Woolwich Street. Heritage Guelph discussed the decision and the time lines given. Stephen added that the owner can appeal the decision, however one had not been filed as yet. Stephen added that he is planning to invite owner back to a future Heritage Guelph meeting to discuss the items that require work with a heritage permit. He is preparing the list of items that require work as identified at last meeting for the owner.</p>
<p>6</p>	<p><u>New Business</u></p> <p>Item 7.1 140 Grange Street (listed property)</p> <p>Stephen Robinson advised that the owner of 140 Grange Street has applied for a minor variance to allow for the construction of a new detached garage. Stephen reviewed some photos and advised that he didn’t have any concerns with the variance for the height of the garage. Stephen noted that the Committee of Adjustment approved the variance but they had added a condition to save the butternut tree on the property. Stephen noted that there is a small stone shed sitting on the property line and that he received an inquiry from a neighbor about why the shed had not also been listed on the Heritage Register. Stephen added that he has no evidence that this small building has a direct connection to the listed house. Tony Berto noted that he has a friend who lived in house and that he will ask him for more details on the shed.</p> <p>Item 7.2 202/204 Glasgow Street North (listed property)</p> <p>Delegations – David Brix (Terra View Homes), Brenda Purdy (owner)</p> <p>Stephen Robinson advised that he has received a Heritage Review application from the owner’s agent (Terra View Homes) requesting the removal of the property from the Heritage Register in order to demolish the current house and build a new dwelling. Stephen presented some photos of the house and noted that it is a wood frame, brick veneer house with a full-length front porch, and that the dormers may not be original. Stephen added that the owner and their agent are of the opinion that there are structural issues with the foundation and expressed concern that some exterior bricks are spalling. Stephen noted that he has not deemed the Heritage Review application to be complete and that once it is complete, Council has 60 days to make a decision. Stephen is recommending that the designation working group look at this request further. Stephen noted that a Heritage Impact Assessment has not been done, and although he is not sure if it is required yet, he feels as though</p>

	<p>some type of assessment should be done and he would like an engineering statement identifying the structural issues.</p> <p>David Brix advised that an engineering firm has been out and reviewed they house and that he could get a report done identifying the structural issues. David added that they are planning on making the new house very similar in look to the current house.</p> <p>Committee member discussed the request to remove the property from the Heritage Register and requested a site visit of the property and additional information on the house before making a recommendation. Stephen will arrange a site visit prior to the next designation working group meeting.</p> <p>Item 7.3 305 Woodlawn Road West (Highway 7)</p> <p>Stephen Robinson advised that he has received a Cultural Heritage Evaluation Report submitted to the City by the Ministry of Transport. The subject property is expected to be impacted by the Highway 7 re-alignment. Stephen noted that the report showed where the new road will be and that it would not affect the designated schoolhouse on Silvercreek Parkway and that there is no negative heritage impact to this area of city for the work being proposed.</p>
7	<p><u>Information Items</u></p> <p>Item 7.1 Workshop – “<i>Heritage Conservation in Ontario: Fundamentals for Municipal Heritage Committees</i>” presented by the Ministry of Tourism, Culture and Sport. Location: Wellington County Museum and Archives, Fergus (Thursday, June 25 from 6:00-10:00 pm)</p> <p>Committee members discussed their impression of the workshop. Stephen will contact Bert Duclos at the Ministry of Culture and request that a follow up meeting be set up on some of the main topics from this session. Committee members suggested that we can invite other municipalities to attend as well.</p>
8	<p><u>Next Meeting</u></p> <p>HG Designation Working Group – Monday, July 27, 2015 in Meeting Room B Regular Meeting – Monday, August 10, 2015 in City Hall Meeting Room C</p>
9	<p><u>Other Matters (introduced by Heritage Guelph Members)</u></p> <p>none</p>
10	<p><u>Adjournment</u></p> <p>Moved by Tony Berto and seconded by Charles Nixon,</p> <p>“THAT the meeting be adjourned at 1:45 pm.”</p>