

MEETING MINUTES



MEETING: City of Guelph Accessibility Advisory Committee

DATE: Tuesday, April 17th , 2011

LOCATION: City Hall, Meeting Room C

TIME: 3:00 – 5:00 p.m.

CHAIR: Jennifer Popkey Bergen

PRESENT: Paul Reeve, Doug Grove, Janice Pearce Faubert, Cathy McCormack, Brad Howcroft, Carin Headrick, Laurie Lanthier, Mary Grad, Julia Phillips, Cory Chisholm, Tanya Davies, Tom Goettler, Jane McNamee, Missy Tolton, Leanne Warren (Liaison), Chelsea Crocker (Minutes), Lynne Briggs (Manager-Partnerships and Inclusion)

REGRETS: None

Item #	Description
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1	Welcome
2	Approval of the Agenda Motion: Mary ,2 nd : Jane All in favour, Carried Approval of Minutes of February 21 st , 2011 Motion: Paul,2 nd :Mary All in favour, Carried
3	Business Arising: Review of City’s Facility Accessible Design Manual (FADM) – For Discussion – Leanne Warren 1. Update on the FADM Exemption Process Plan for situations that are technically infeasible.

- Minor change in how the committee will work: Lynne will be the chair (not Leanne) so Leanne can liaise and coordinate as well as be part of the group and provide input

Accessible Integrated Standard – Procurement – For Discussion – Leanne Warren

- Are there items that you, or someone you know, have used or accessed, related to a municipality, that should have been accessible? Such as:
 - Parks
 - accessible swings (not the version in Riverside Park; wheel on version)
 - Upkeep to maintain the facilities
 - A member reported that Riverside Park playground is not very accessible; and recommended that it should meet requirements when it is updated including adding a change table in the accessible washroom and moving the location of some of the signage as some are barriers
 - Travelling in a City (sidewalks, transit, etc)
 - downtown sidewalks – pavers cause concerns
 - At recreation facilities
 - facility equipment
 - quiet hand dryers
 - upkeep to maintain
 - change tables (for transferring); lifts under change table to utilize
 - When using services
 - library, photocopier, desks,
- Currently, City RFPs related to building projects contain a statement referencing that the City's Facility Accessibility Design Manual. The scoring in this document could be considered for the procurement process.

Affordable Bus Pass Pilot Program – Update –Lynne Briggs

- Will be beginning on July 1, 2012 (change from subsidized bus pass program)
- A reminder letter to be sent to the subsidized bus pass recipients regarding the need for their new application
- Communications department to be expanding advertising for the new program in an effort to encourage people to apply by the end of April

- Aim to promote on buses/have bus drivers provide information to riders?

Report to Community and Social Services Committee – For Discussion – All

- Background section alteration: “It is the aim of the AAC that the culture of the corporation will move to include accessibility when doing all business”
- Members to send Leanne which AAC items they would like included in the September report to Community and Social Services Committee.

Waste Collection and Accessibility – For Discussion – Leanne Warren

- Would like to have Heather come to the next meeting so that the committee can include her in their discussion as specific concerns have been raised.

Accessible Pedestrian Signals – For Information – Leanne Warren

- Some APS’ were not installed during 2011 construction as earlier reported. The committee are not sure of the reason why these APS’ were not installed.
 - Leanne to follow up with Engineering staff and prepare for a future meeting to discuss the signals at Eramosa and Delhi, Speedvale and Victoria, Dawson and Speedvale as Dawson, Speedvale, Delhi, and Willow were/are being reconstructed but did not have APS’s installed as was stated would be
- Leanne reported that APS signals were installed at the south and north crossing at River Run; and that the Speedvale and Stevenson intersection would be done soon.

Motion:

Accessible Pedestrian Signals-The committee anticipated that accessible pedestrian signals would be installed during the infrastructure road construction however this was not the case in all locations. The AAC is interested in meeting with staff to learn more about this process and possibly work with staff to develop a process that includes input from appropriate support agencies.

Motion: Brad, 2nd Carin

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New Business:

Items from this meeting for CSS Annual September Report – For Discussion – All

- Accessible Pedestrian Signals
- Accessible Integrated Standard (procurement)
- Integrated standard
- FADM “technically infeasible” - Exemption Process
- **Letter regarding bus stop on Elmira Rd serving Flaherty Dr.**
- The AAC decided to focus on the City’s:
 - Communication of the public consultation process,
 - Process for responding to concerns like this; and
 - Process to accommodate an individual in this type of situation
 - Leanne to coordinate this information for a future AAC meeting.
- Community and Social Services is looking at the City’s public consultation processes
- Have public consultation persons attend meeting to provide feedback and meet members
- Look to see what best practice would be to proactively promote in accessible ways

Other

- **Accessible taxis**
 - Canadian Cab has proposed that a hard plastic sign with Braille be placed on the dashboard of each of their company vehicles to identify the cab information
 - Committee members were concerned that not all passengers ride in the front seat. Further, if the sign were mounted in the backseat, members were concerned that this sign would not last very long and disappear.
 - Neither proposed solution would meet the legislation as the information could not be made available.
 - The committee agreed that business cards with Braille would provide the information in a more accessible format. The Braille could contain the vehicle number and company name
 - The committee recommended that there be a process to promote these business cards.
- **Guelph General Hospital AAC**
 - This group have re-convened after not meeting for a couple of years.

MEETING MINUTES



	<p>Doug and Cathy were invited to join the group. Doug was on the committee before and Cathy will be able to speak to access from the point of view of a person who uses a manual wheelchair as this was the experience of the person who filled this position in the past.</p>
5	<p>Identify and Assign Future Agenda Items: AODA 5–Year Plan – For Discussion</p> <p>Vulnerable Persons Registry – Update</p>
6	<p>Meeting Adjourned: 5:01pm</p>
	<p>Next Meeting: June 19th, 2012 from 3 – 5 p.m., City Hall</p>