

# MEETING MINUTES



**MEETING**      **Downtown Advisory Committee Meeting**

**DATE**            April 11, 2017

**LOCATION**        Business Center Guelph-Wellington

**TIME**             3:00 – 5:00pm

**PRESENT**        Dan Atkins, Ken Hammill, Steve Kraft, Courtney Miller, Ian Panabaker, Marty Williams, John Leacock, Sarah Mau, Tom Lammer, Jane Weilhorski, Doug Minett, Dorothe Fair, Alastair McCluskey

**REGRETS**        Brenda Cassidy, Barbara Kelly, Len Kahn, Don O’Leary, Amy Kendall, Will MacTaggart, Paul Osborne

## DISCUSSION ITEMS

<b>ITEM #</b>	<b>DESCRIPTION</b>
<b>1</b>	<b>Welcome</b>
<b>2</b>	<b>Items of Pecuniary Interest</b> No items of pecuniary interest
<b>3</b>	<b>Approval of Agenda &amp; Minutes</b> Motion for approval of March Minutes and April Agenda Moved by John Leacock Seconded by Ken Hammill
<b>4.1</b>	<b>Bids &amp; Tender Access</b> The DAC provided comments to Staff/Council on the City tender website. As a result of the comments received the tender postings with remain open with no fees.
<b>4.2</b>	<b>Parking Technology Tender</b> Parking technology tender is currently being drafted. Project will include a review of all current technology and future technology options. It will also include a plan for the roll out of on street paid parking within the downtown. Project will be lead in coordination with IP, Parking and the new Parking Manager.

<b>4.3</b>	<p><b>Baker St RFI Update</b></p> <p>Early feedback received was that the Baker site was considered of most interested to development community followed by the Fountain site. A lot of useful feedback was received which will be of interest to Council in future decision making. Many raised concerns about clarity of public funding, specifically in regards to the Baker site and its proposed partners.</p>
<b>4.4</b>	<p><b>Wilson Parkade Status</b></p> <p>Single proposal was received which is currently being reviewed. Targeting to award bid as soon as possible if project is acceptable.</p>
<b>4.5</b>	<p><b>Parking Master Plan Manager Hire Process</b></p> <p>Position will fall under Parking with a link to Economic Development. Aim to fill vacancy by summer 2017.</p>
<b>4.6</b>	<p><b>West Parkade Work Plan and Mitigation</b></p> <p>Mitigation plan has been developed and shared with Stakeholders. DAC will be provided with plan so they can also provide feedback.</p>
<b>4.7</b>	<p><b>Zoning Bylaw Update</b></p> <p>Matrix has been developed which details all comments received. Ian will confirm with Planning Staff when this can be circulated to DAC.</p>
<b>5</b>	<p><b>Adjournment.</b></p> <p>Meeting adjourned by consensus.</p>
	<p><b>Next meeting – Thursday, June</b></p>

## ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
<b>1</b>	Ian	Immediate	Circulate results of Quebec St survey
<b>2</b>	Ian	Immediate	Confirm with Planning Staff if zoning update matrix can be circulated to DAC
<b>3</b>	Ian	Immediate	Confirm if West Parkade mitigation plan can be circulated to DAC