

MEETING MINUTES



MEETING **Heritage Guelph**

DATE May 24, 2016

LOCATION City Hall Meeting Room C
TIME 2:00 PM – 4:00 PM

PRESENT Daphne Wainman-Wood (Chair), Tony Berto, Mary Tivy, Bob Foster, David Waverman, Christopher Campbell, Bill Green, Michael Crawley, Uli Walle, Melissa Aldunate (Manager of Policy Planning and Urban Design), Stephen Robinson (Senior Heritage Planner), Madeleine Myhill (Clerical Assistant)

REGRETS Charles Nixon

PROPOSERS 5.1 - Kirk Roberts, Peregrine Wood, Allan Killin

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<u>Welcome and Opening Remarks</u> Daphne Wainman-Wood welcomed everyone to the meeting.
2	<u>Approval of Agenda</u> Moved by Tony Berto and seconded by Bob Foster, “ THAT the Agenda, for the May 24, 2016 meeting of Heritage Guelph be approved. ” CARRIED
3	<u>Declaration of Pecuniary Interest</u> None
4	<u>Adoption of Draft Minutes</u> Moved by Mary Tivy and seconded by Charles Nixon, “ THAT the Minutes from the Heritage Guelph meeting of May 9, 2016 be approved. ” CARRIED

Matters Arising from the Minutes

Item 5.1 15 and 19 Wyndham Street North (Petrie Building)

Kirk Roberts (owner) and Allan Killin (architect) provided a brief introduction to the conservation work plan being proposed for the Petrie Building and 19 Wyndham Street North. The presentation reviewed the methodology and materials most pertinent to Heritage Guelph. Allan Killin informed that the Jos Quintek system of a micro fine particle vortex would be tested for use in cleaning off heavily soiled areas on the metal façade. He also reviewed the drawings and significant changes as permit amendments, including the new storefront plans. Allan Killin told the committee of their plans for rear alterations, including insulation and cladding of the rear exterior walls and part of the north fourth floor exterior wall as they would like to expose the stone walls on the interior. He explained that insulating from the outside protects the extant, painted parging and the stone beneath from the frost cycle. HG went in committee to discuss the proposed wall claddings.

No motion was required at this time.

Item 5.2 Heritage Guelph – Committee Terms of Reference

HG members and staff reviewed the revisions to the draft Committee Terms of Reference and made revisions as necessary.

Moved by Michael Crawley and seconded by Uli Walle,

THAT the meeting of May 24, 2016 be extended to 4:30 pm.

CARRIED

Moved by Tony Berto and seconded by Mary Tivy,

THAT Heritage Guelph supports the proposed Heritage Guelph Committee Terms of Reference as amended at the May 24, 2016 meeting of Heritage Guelph, with minor clarifications to be confirmed by Planning staff with the City Clerk.

CARRIED

Item 5.3 Implementation of Heritage Guelph mandate – group discussion

Item has been deferred to next meeting.

Item 5.4 Call for Nominations - Chair of Heritage Guelph

Daphne Wainman-Wood nominated Christopher Campbell for the position of Chair of Heritage Guelph. Nominations will continue to be accepted until Heritage Guelph votes the position appointment at the June 13, 2016 meeting.

Item 5.5 Heritage Guelph member profiles – group discussion

	Heritage Guelph members are to e-mail staff with their profile description and an updated contact list containing these descriptions will be circulated at the next meeting.		
6	<p><u>Next Meeting</u></p> <table border="0"> <tr> <td> <p>Heritage Guelph Meeting June 13, 2016 (12:00-2:00pm) Location: City Hall, Mtg Rm C</p> </td> <td> <p>HG Designation Working Group To be determined at next meeting</p> </td> </tr> </table>	<p>Heritage Guelph Meeting June 13, 2016 (12:00-2:00pm) Location: City Hall, Mtg Rm C</p>	<p>HG Designation Working Group To be determined at next meeting</p>
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7	<p><u>Adjournment</u></p> <p>Meeting adjourned at 4:30 pm</p>		