

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE April 11, 2016

LOCATION City Hall Meeting Room C  
TIME 12:00 PM – 2:00 PM

PRESENT Daphne Wainman-Wood (Chair), Tony Berto, Mary Tivy, Bob Foster, Charles Nixon, Christopher Campbell, David Waverman, Bill Green, Michael Crawley, Uli Walle, Melissa Aldunate (Manager of Policy Planning and Urban Design), Dolores Black (Council Committee Coordinator), Stephen Robinson (Senior Heritage Planner), Madeleine Myhill (Clerical Assistant)

REGRETS

DELEGATIONS Jason Ashdown (Skyline Group of Companies)

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<b><u>Welcome and Opening Remarks</u></b> Daphne Wainman-Wood welcomed everyone to the meeting.
2	<b><u>Approval of Agenda</u></b> Moved by Bill Green and seconded by Charles Nixon, <b>“THAT the Agenda, for the April 11, 2016 meeting of Heritage Guelph be approved.”</b> <p style="text-align: right;">CARRIED</p>
3	<b><u>Declaration of Pecuniary Interest</u></b> None
4	<b>Adoption of Draft Minutes from the meeting of March 14 and March 30, 2016 Heritage Guelph</b> Moved by Mary Tivy and seconded by Bob Foster, <b>“THAT the Minutes from the Heritage Guelph meeting of March 14, 2016 and March 30, 2016, be approved.”</b> <p style="text-align: right;">CARRIED</p>

<p>5</p>	<p><b><u>Matters Arising from the Minutes</u></b></p> <p><b>Item 6.5 Heritage Guelph - Committee Terms of Reference</b></p> <p>Stephen Robinson provided clarification explaining that this draft of Heritage Guelph’s Terms of Reference is not a final draft, and that there is no hard timeline for approval. Dolores Black from the Clerk’s office shared information with HG regarding the rationale for the layout and content within the document. HG expressed some of their concerns and went into discussion. The draft will be circulated again for further comments and revisions.</p>
<p>6</p>	<p><b>New Business</b></p> <p><b>Item 6.1 1 Douglas Street (Gummer Building)</b>  Designated property  Preliminary discussion of proposed change to ground floor (front) entrance and window.</p> <p>Stephen Robinson provided background information on the subject property and explained that there is no motion required by HG at this time. Jason Ashdown of Skyline Group of Companies wanted to share Skyline’s proposal with HG in order to get their feedback. Skyline would like to occupy the entire ground floor. The main entrance would remain; however, they would like to convert one of the windows into a front right doorway and turn the current left front doorway into a window. There are no changes to the openings themselves, just changes to the use of the openings that would segregate Skyline and public access to upper floors. Stephen Robinson does not see these alterations as having any negative impact on the cultural heritage resources of the building. This item will be returning to HG for consideration once the building permit application has been received.</p> <p><b>Item 6.2 129 Surrey Street East</b>  Listed (non-designated) property</p> <p>Stephen Robinson provided background information on the subject property. An architect will be designing a replacement dwelling for the property. Stephen does not feel there are enough extant heritage attributes left to keep this property on the heritage register due. It is likely that the owner may come to Heritage Guelph requesting the removal of this property from the heritage register.</p> <p><b>Item 6.3 Ministry of Transport - building relocation/demolition initiative for Highway 7</b></p> <p>Stephen Robinson presented images of three farmhouses in Guelph-Eramosa Township that have been identified for re-location or demolition to make way for the proposed new Highway 7. The Ministry of Transport is looking for advice and comments from city staff and Heritage Guelph as to interest in re-location options.</p> <p><b>Item 6.4 Research Tour of Guelph Civic Museum,</b></p> <p>Heritage Guelph discussed potential dates and times for a tour of the archives at the Guelph Civic Museum.</p>

	<p><b>Item 6.5 Call for Nominations - Chair of Heritage Guelph</b></p> <p>Daphne Wainman-Wood will be resigning as Chair of Heritage Guelph sometime in June of this year. In the meantime HG members are asked to consider making nominations for the position.</p>		
7	<p><b>Information Items</b></p> <p><b>Item 8.1</b> Doors Open Guelph – Saturday, April 23 (10am – 4pm) guelpharts.ca/doors-open-guelph#thisyearevent</p> <p><b>Item 8.2</b> Annual Ontario Heritage Conference - Stratford/St. Mary's (Thur/Fri/Sat, May 12-14, 2016)</p> <p><b>Item 8.3</b> <i>CHO News</i>, Spring 2016</p> <p><b>Item 8.4</b> Heritage Guelph member profiles – group discussion</p> <p style="text-align: right;">CARRIED</p>		
8	<p><b><u>Next Meeting</u></b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b>Heritage Guelph Meeting</b> May 9, 2016 (12-2pm) Location: City Hall, Mtg Rm C</p> </td> <td style="width: 50%; vertical-align: top;"> <p><b>HG Designation Working Group</b> April 25, 2016 (12-2pm) Location: City Hall, Mtg Rm B</p> </td> </tr> </table>	<p><b>Heritage Guelph Meeting</b> May 9, 2016 (12-2pm) Location: City Hall, Mtg Rm C</p>	<p><b>HG Designation Working Group</b> April 25, 2016 (12-2pm) Location: City Hall, Mtg Rm B</p>
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9	<p><b><u>Other Matters (introduced by Heritage Guelph Members)</u></b></p> <p>None</p>		
10	<p><b><u>Adjournment</u></b></p> <p>Moved by Tony Berto and seconded by Christopher Campbell</p> <p><b>“THAT the meeting be adjourned at 2:00 pm.”</b></p> <p style="text-align: right;">CARRIED</p>		